

Public Posting Reservation

You may only request up to 3 months in advance. If you are requesting beyond this date, it will automatically be denied. You may only select 2 Sign Locations Per Event.

Sign Location 1 (Required):

(Select only one option)

- Little Debbie & Old Lee Highway
- East Hamilton Baseball Complex
- Apison Pike & Tallant Road
- Ooltewah Middle School

Sign Location 2:

(Select only one option)

Only select this if you would like to have 2 Sign Locations

- Little Debbie & Old Lee Highway
- East Hamilton Baseball Complex
- Apison Pike & Tallant Road
- Ooltewah Middle School

Organization Name (Required): _____

Tax Exempt ID # (Required): _____

Organization Address (Required):

Street: _____

City, State, Zip: _____

Organization Phone (Required): () - _____

Organization Email (Required): _____

Banner Contact Name (Required): _____

Banner Contact Phone (Required): () - _____

Event Description (Required):

Name of Event. Dates of Event. Location of Event. What the event is. (ex. Spring Fling. April 7-14, 2021. OYA Ballfields. Week long camp for kids ages 6-12.

Enter Start Date for Weeks Requested Below

Sign Location 1 Start Date Week 1 (Required): _____

Weeks are Monday to Sunday

Sign Location 2 Start Date Week 2: _____

Weeks are Monday to Sunday

I have received a copy of the City of Collegedale Public Posting Area Policy

and understand it is my responsibility to comply with the regulations as stated in this policy.

Initial Here (Required): _____

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type of public posting will be complied with whether specified or not. Approving an application does not presume to give authority to violate or cancel the provisions of any state or local law regulating public posting area policy.

Print Name (Required): _____

Signature (Required): _____

Today's Date (Required): _____